



**SMART CHOICE**  
BUILDING PERMITS & INSPECTIONS



29 HOTHAM STREET TRARALGON VIC



7 0 1 9 5 5 2 1



ADMIN@SCBUILDINGPERMITS.COM.AU

## APPLICATION CHECKLIST – Swimming Pool

Building Act 1993, Building Regulations 2018

Copies Required	Document	Tick
1	Application Form	
1	Letter of Appointment & Consent to Act (to be signed by owner/s)	
1	Endorsed Town Planning Permit and Drawings (if applicable)	
1	Working Drawings including: <ul style="list-style-type: none"><li>- Calculation of allotment area</li><li>- Site Plan showing location of proposed pool, existing residence and setbacks to all relevant boundaries;</li><li>- North position</li><li>- Indicate location of pool safety barrier in accordance with AS 1926.1</li><li>- Schematics of the recirculation and filtration systems showing connection of common lines</li><li>- Detailed drawings of active main drain / suction point covers</li><li>- Section through the skimmer box</li><li>- For spas, drawings showing the location of suction points to ensure they are not less than 600mm apart</li><li>- Details of the design water velocities</li><li>- Details of the pump system must be included</li><li>- Details of heating system if applicable</li></ul>	
1	Engineering Drawings, Computations , Structural Certification	
1	Current Certificate of Title and Plan of sub-division (printed within the last 60 days).	
1	Builders Warranty Insurance( <b>registered builder</b> carrying out works over \$16,000) or if <b>owner builder</b> , a certificate from the Building Practitioners Board (if cost exceeds \$16,000)	
1	Owners swimming pool / spa agreement	
	Fees (to be paid prior to the issue of the Building Permit) Cash, Cheque, or Direct Deposit	